

# Executive Summary School Accountability Report Card, 2007-08

## For *Guiding Hands School, Inc.*

Address: 4900 Windplay Dr., El Dorado Hills, Ca  
Principal: Starranne Meyers

Phone: 916-939-0553  
Grade Span: preschool-8<sup>th</sup> grade

This executive summary of the School Accountability Report Card (SARC) is intended to provide parents and community members with a quick snapshot of school accountability. The data presented in this report are reported for the 2007-08 school year, except the School Finances and School Completion data that are reported for the 2006-07 school year. For additional information about the school, parents and community members should review the entire SARC or contact the school principal or the district office.

### About This School

---

Guiding Hands School, inc. provides educational services for children ages 2-14 years of age with and without disabilities by implementing a full inclusion format. Disabilities served at GHS are Autism, Multiple Disabilities, Mental retardation, Other Health Impairments, Emotional Disturbance, Speech and Language and Specific learning Disabilities. Guiding Hands School campus serves approximately 125-200 students and provides preschool through middle school, before and after school extended day programs. Guiding Hands School offers traditional academics following state standards as well as functional life skills components for students with moderate and severe disabilities following alternative curriculum standards. Guiding Hands School places emphasis on individual growth areas in both small and large group instruction by utilizing a wide range of activities including activity based approach and direct instruction. Related services such as Speech and Language, occupational therapy and vocational instruction (CBI) assist our students reach their individual goals. Guiding Hands School utilizes a behavior therapy approach that assists students acquire socially appropriate skills. Social skills instruction is necessary to assist our students develop prosocial skills in order to transition successfully back into their home school districts. Guiding Hands School motto is "acceptance of all, exclusion of none."

### Teachers

Indicator	Teachers
Teachers with full credential	10
Teachers without full credential	9
Teachers Teaching Outside Subject Area of Competence	0
Misassignments of Teachers of English Learners	0
Total Teacher Misassignments	0

### School Facilities

#### Summary of Most Recent Site Inspection

---

Directors' review will take place 9-4-08. Self Review conducted 2007. State 3 year review scheduled 9-24-08

#### Repairs Needed

---

Currently Guiding Hands School, Inc. has two water fountains that need repair or replacement.

---

#### Corrective Actions Taken or Planned

---

Repairs are scheduled during our summer break of 2008.

## Curriculum and Instructional Materials

All Children at Guiding Hands School, Inc. have their own text books and materials provided to them.

---

## School Finances

Level	Expenditures Per Pupil (Unrestricted Sources Only)
School Site	\$140.00/per day
District	\$
State	\$

## Student Performance

State testing information on student performance is kept at each child's home district

## Academic Progress

API scores for Guiding Hands School, Inc. are N/A because reporting is based on Regular Education rather than Special Education

## School Completion

Guiding Hands School, Inc. does not participate in the California High School Exit Examination as our students complete up to eighth grade or through their fourteenth year.

## Postsecondary Preparation

Guiding Hands School, Inc. does not participate in the California High School Exit Examination as our students complete up to eighth grade or through their fourteenth year.

# School Accountability Report Card

## Reported for School Year 2007-08

*Published During 2008-09*

The School Accountability Report Card (SARC), which is required by law to be published annually, contains information about the condition and performance of each California public school. More information about SARC requirements is available on the SARC Web page at <http://www.cde.ca.gov/ta/ac/sa/>. For additional information about the school, parents and community members should contact the school principal or the district office.

## I. Data and Access

### DataQuest

*DataQuest* is an online data tool located at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district, the county, and the state. Specifically, *DataQuest* is a dynamic system that provides reports for accountability (e.g. Academic Performance Index [API], Adequate Yearly Progress [AYP], test data, enrollment, graduates, dropouts, course enrollments, staffing, and data regarding English learners).

### Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

## II. About This School

### Contact Information (School Year 2008-09)

School		District	
<b>School Name</b>	Guiding Hands School, Inc.	<b>District Name</b>	Buckeye Unified School District
<b>Street</b>	4900 Windplay Dr.	<b>Phone Number</b>	530-677-2261
<b>City, State, Zip</b>	El Dorado Hills, CA 95762	<b>Web Site</b>	<a href="http://www.buckeyeusd.org">www.buckeyeusd.org</a>
<b>Phone Number</b>	916-939-0553	<b>Superintendent</b>	Nancy Dickerson
<b>Principal</b>	Starranne Meyers	<b>E-mail Address</b>	<a href="mailto:ndickerson@buckeyeusd.org">ndickerson@buckeyeusd.org</a>
<b>E-mail Address</b>	<a href="mailto:SMeyers@ghandschool.com">SMeyers@ghandschool.com</a>	<b>CDS Code</b>	09-61838-7086846

### School Description and Mission Statement (School Year 2007-08)

#### MISSION AND GOAL STATEMENT

The mission of Guiding Hands School, Inc. is to enhance the cognitive, social, behavioral and emotional growth of children ages 2-14 years by developing a partnership between professionals and parents in order to cooperatively foster a developmentally appropriate individualized program within a multicultural learning environment, thereby creating a solid educational basis in which children can transition smoothly into the public school system.

#### PROGRAM STATEMENT

Guiding Hands School, Inc. will provide instruction 225 days per year, 300 minutes a day for preschool through eighth grades. The certified teacher ratio is 1:15 with an adult to student ratio of 1:5. Total enrollment in each class will be limited to 15 students. The educational program will focus on individual goals combined with both teacher and student

directed activities, small and large groups, centers and thematic programming. Students benefit from behavior, speech & language, and occupational therapies offered at Guiding Hands School. California State Standards are followed throughout the School's curriculum.

[Opportunities for Parental Involvement \(School Year 2007-08\)](#)

Parents participate in volunteering to run the school library, fundraising, book fairs and on field trips.

[Student Enrollment by Grade Level \(School Year 2007-08\)](#)

This table displays the number of students enrolled in each grade level at the school.

Grade Level	Number of Students	Grade Level	Number of Students
Kindergarten	8	Grade 8	12
Grade 1	8	Ungraded Elementary	26
Grade 2	10	Grade 9	0
Grade 3	10	Grade 10	0
Grade 4	7	Grade 11	0
Grade 5	10	Grade 12	0
Grade 6	12	Ungraded Secondary	0
Grade 7	6	Total Enrollment	109

[Student Enrollment by Group \(School Year 2007-08\)](#)

This table displays the percent of students enrolled at the school who are identified as being in a particular group.

Group	Percent of Total Enrollment	Group	Percent of Total Enrollment
	24	White (not Hispanic)	51.4
American Indian or Alaska Native	0.7	Multiple or No Response	5.8
Asian	3.6	Socioeconomically Disadvantaged	Unknown
Filipino	1.4	English Learners	98%
Hispanic or Latino	12.5	Students with Disabilities	90%
Pacific Islander	0	n/a	n/a

[Average Class Size and Class Size Distribution \(Elementary\)](#)

This table displays, by grade level, the average class size and the number of classrooms that fall into each size category (a range of total students per classroom).

Grade Level	2005-06				2006-07				2007-08			
	Avg. Class Size	Number of Classrooms			Avg. Class Size	Number of Classrooms			Avg. Class Size	Number of Classrooms		
		1-20	21-32	33+		1-20	21-32	33+		1-20	21-32	33+
K	10	1			10	1			10	1		
1	12	1			12	1			12	1		
2	10	1			10	1			10	1		
3	10	1			10	1			10	1		
4	10	1			10	1			10	1		
5	12	1			12	1			12	1		
6	10	1			10	1			10	1		
K-2	10	1			10	1			10	1		
3-4	10	1			10	1			10	1		
4-8	10	1			10	1			10	1		
Other												

[Average Class Size and Class Size Distribution \(Secondary\)](#)

Our classrooms are broken down by grades, not by subject area. These subject areas are addressed in individual classrooms according to State Standards.

### III. School Climate

#### [School Safety Plan \(School Year 2007-08\)](#)

Guiding Hands School, Inc. has a safety committee that has instituted the safety policy's that are in place. Our Safety Manual encompasses the following areas: Fire Prevention, Smoke Detectors, Fire Extinguishers, First Aide, Student Van Safety, Earthquake Safety, Transportation Evacuation Plans, Child Missing from Campus, Gun Fired or Intruder on Campus as well as Employee Safety Plans. We currently have the following safety inspections in place for: Food Service, Fire Protection and Prevention, Building Inspection, Fire Sprinkler Inspections, Special Health Department Inspections, Playground Safety Inspections, Semi-Annual Safety Self-Inspections and Vehicle Safety Inspections

#### [Suspensions and Expulsions](#)

Rate	School			District		
	2005-06	2006-07	2007-08	2005-06	2006-07	2007-08
<b>Suspensions</b>	0	0	0			
<b>Expulsions</b>	0	0	0			

### IV. School Facilities

#### [School Facility Conditions and Planned Improvement \(School Year 2008-09\)](#)

Guiding Hands School is located on four acres in beautiful El Dorado Hills business park. There are two buildings one housing elementary grades and the second housing secondary students. Facilities are clean and well maintained. Each August and December facility completes all necessary maintenance receives a through cleaning (floors are waxed, etc.) Health Department annually evaluates program as well as the Fire Department. Social Services licenses the facility and completes annual inspections.

#### [School Facility Good Repair Status \(School Year 2008-09\)](#)

Item Inspected	Repair Status			Repair Needed and Action Taken or Planned
	Good	Fair	Poor	
<b>Gas Leaks</b>	1/08			
<b>Mechanical Systems</b>	8/08			
<b>Windows/Doors/Gates (interior and exterior)</b>	7/08			
<b>Interior Surfaces (walls, floors, and ceilings)</b>	8/08			
<b>Hazardous Materials (interior and exterior)</b>	7/07			
<b>Structural Damage</b>	6/08			
<b>Fire Safety</b>	7/08			
<b>Electrical (interior and exterior)</b>	8/08			
<b>Pest/Vermin Infestation</b>	7/08			
<b>Drinking Fountains (inside and outside)</b>		X		2 fountains need repair/replace
<b>Restrooms</b>	12/08			
<b>Sewer</b>	1/07			
<b>Playground/School Grounds</b>	1/08			
<b>Roofs</b>	1/08			
<b>Overall Cleanliness</b>	x			

[Overall Summary of School Facility Good Repair Status \(School Year 2008-09\)](#)

Item Inspected	Facility Condition			
	Exemplary	Good	Fair	Poor
Overall Summary	X			

## V. Teachers

[Teacher Credentials](#)

Teachers	School			District
	2005-06	2006-07	2007-08	2007-08
With Full Credential			9	10
Without Full Credential			9	8
Teaching Outside Subject Area of Competence				n/a

[Teacher Misassignments and Vacant Teacher Positions](#)

Indicator	2006-07	2007-08	2008-09
Misassignments of Teachers of English Learners		0	0
Total Teacher Misassignments		0	0
Vacant Teacher Positions		0	0

[Core Academic Classes Taught by No Child Left Behind Compliant Teachers \(School Year 2006-07\)](#)

Location of Classes	Percent of Classes In Core Academic Subjects	
	Taught by NCLB Compliant Teachers	Taught by Non-NCLB Compliant Teachers
This School		
All Schools in District		
High-Poverty Schools in District		
Low-Poverty Schools in District		

## VI. Support Staff

[Academic Counselors and Other Support Staff \(School Year 2007-08\)](#)

Title	Number of FTE Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor		1
Library Media Teacher (Librarian)		n/a
Library Media Services Staff (paraprofessional)		n/a
Psychologist		n/a
Social Worker		n/a
Nurse		n/a
Speech/Language/Hearing Specialist		n/a
Resource Specialist (non-teaching)		n/a
Other		n/a

## VII. Curriculum and Instructional Materials

### Quality, Currency, and Availability of Textbooks and Instructional Materials (School Year 2008-09)

Name of NPS: Guiding Hands School, Inc. School Year: 2007/2008 Date: October 31, 2007

Course Title	Grade	Instructional Materials/Textbooks	ISBN	Publisher
Language Arts	K/1	<i>Signatures Rhythm &amp; Rhyme</i>	0-15-307399-3	Harcourt-Brace
Language Arts	1	<i>Spelling &amp; Vocabulary</i>	0-618-31154-8	Houghton Mifflin
Mathematics	1	<i>CA. Ed. Mathematics</i>	13:978-0-618-08175-2	Houghton Mifflin
Mathematics	1	<i>CA. Ed. Mathematics</i>	10:0-618-08175-5	Houghton Mifflin
Social Studies	1	<i>Horizons About My World</i>	0-15-339615-6	Harcourt-Brace
Science	1	<i>CA. Ed. Workbook</i>	0-15-317672-5	Harcourt-Brace
Language Arts	2	<i>Signatures Out of the Blue</i>	0-15-306694-6	Harcourt-Brace
Language Arts	3	<i>Signatures Wings</i>	0-15-306695-4	Harcourt-Brace
Math	3	<i>Mathematics</i>	0-618-09492-X	Houghton Mifflin
Social Studies	3	<i>Communities Around Us</i>	0-382-32599-0	Silver Burdett Ginn
Science	3	<i>Life Science</i>	0-15-315722-4	Harcourt-Brace
Language Arts	4	<i>Signatures Rare Finds</i>	0-15-307417-5	Harcourt-Brace
Mathematics	4	<i>California Addition</i>	0-618-09493-8	Houghton Mifflin
Social Studies	4	<i>Oh California</i>	0-395-93063-4	Houghton Mifflin
Science	4	<i>Science</i>	0-15-311207-7	Harcourt-Brace
Language Arts	5	<i>Signatures Coast to Coast</i>	0-15-306697-0	Harcourt-Brace
Math	5	<i>California Addition</i>	0-618-08179-8	Houghton-Mifflin
Social Studies	5	<i>Our United States</i>	0-382-32690-3	Silver Burdett Ginn
Science	5	<i>Science</i>	0-15-311208-5	Harcourt-Brace
Language Arts	6	<i>Elements of Literature Intro Course</i>	0-03-068372-6	Holt Reinhart

Course Title	Grade	Instructional Materials/Textbooks	ISBN	Publisher
Language Arts	6	<i>Spelling and Vocabulary</i>	0-618-31161-0	Houghton Mifflin
Math	6	<i>Middle School Math Course 1</i>	0-03-065799-7	Holt Reinhart
Social Studies	6	<i>Ancient Civilizations</i>	0-13-131040-2	Prentice Hall
Science	6	<i>Earth Science</i>	0-03-055668-6	Holt Reinhart
Language Arts	7	<i>Elements of Literature 1<sup>st</sup> Course</i>	0-03-068373-4	Holt Reinhart
Language Arts	7	<i>Spelling and Vocabulary</i>	1-29490-LV7	Houghton Mifflin
Math	7	<i>Middle School Course 2</i>	0-03-065054-2	Holt Reinhart
Social Studies	7	<i>Medieval and Early Modern Times</i>	0-13-181747-7	Prentice Hall
Science	7	<i>Holt Science and Technology Life Science</i>	0-03-055639-2	Holt Reinhart
Language Arts	8	<i>Elements in Literature</i>	0-03-068374-2	Holt Reinhart
Mathematics	8	<i>Middle School Math Course 3</i>	0-03-065179-4	Holt Reinhart
Social Studies	8	<i>America, History of Our Nation</i>	0-13-130731-2	Prentice Hall
Science	8	<i>Physical Science</i>	0-03-055797-6	Holt Reinhart

## VIII. School Finances

### [Expenditures Per Pupil and School Site Teacher Salaries \(Fiscal Year 2006-07\)](#)

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Supplemental)	Expenditures Per Pupil (Basic)	Average Teacher Salary
<b>School Site</b>	\$11,000	\$830	\$9360	\$43000
<b>District</b>	n/a	n/a		
<b>Percent Difference – School Site and District</b>	n/a	n/a		
<b>State</b>	n/a	n/a		
<b>Percent Difference – School Site and State</b>	n/a	n/a		

### [Types of Services Funded \(Fiscal Year 2007-08\)](#)

All students at Guiding Hands School receive state standard curriculum, behavioral therapy, speech and language group and social skill developmental training. Art, music and PE are also offered.

Reading Resource is also offered for students needing additional assistance in Reading with a Reading Specialist in a 1:1 setting or a 2:1 setting.

Individualized educational plans designate additional services for students in the areas of speech and language and occupational therapy which are offered at Guiding Hands School.

[Teacher and Administrative Salaries \(Fiscal Year 2006-07\)](#)

Category	District Amount	State Average For Districts In Same Category
Beginning Teacher Salary	\$34,354	\$37,797
Mid-Range Teacher Salary	\$51,478	\$57,601
Highest Teacher Salary	\$66,689	\$71,233
Average Principal Salary (Elementary)	\$91,196	\$88,676
Average Principal Salary (Middle)	\$92,410	\$91,944
Superintendent Salary	\$125,000	\$127,179
Percent of Budget for Teacher Salaries	45.0	42.1
Percent of Budget for Administrative Salaries	5.5	5.8

**IX. Student Performance**

**California Standards Tests**

Not available at this time. Information/Data is placed in each student’s individual Districts results.

**California High School Exit Examination**

Guiding Hands School, Inc. does not participate in the California High School Exit Examination as our students complete up to eighth grade or through their fourteenth year.

[California Physical Fitness Test Results \(School Year 2007-08\)](#)

Grade Level	Percent of Students Meeting Healthy Fitness Zones
5	60%
7	80%
9	n/a

**X. Accountability**

**Academic Performance Index**

Guiding Hands School, Inc., due to the nature of our school population and testing formats, does not participate in the API program.

**Adequate Yearly Progress**

The federal NCLB Act requires that all schools and districts meet the following Adequate Yearly Progress (AYP) criteria:

- Participation rate on the state’s standards-based assessments in English-language arts (ELA) and mathematics
- Percent proficient on the state’s standards-based assessments in ELA and mathematics
- API as an additional indicator
- Graduation rate (for secondary schools)

Detailed information about AYP, including participation rates and percent proficient results by student group, can be found at the AYP Web page <http://www.cde.ca.gov/ta/ac/ay/>.

## **XI. School Completion and Postsecondary Preparation**

Guiding Hands School, Inc. does not participate in the California High School Exit Examination as our students complete up to eighth grade or through their fourteenth year.

### **[Career Technical Education Programs \(School Year 2007-08\)](#)**

Guiding Hands School provides Community Based instruction for all functional living skills students. Career opportunities are explored in grades 7 and 8.

### **[Advanced Placement Courses \(School Year 2007-08\)](#)**

Guiding Hands School, Inc., due to the nature of our school population and testing formats, does not participate in the Advanced Placement program.

## **XII. Instructional Planning and Scheduling**

### **[Professional Development](#)**

Guiding Hands School provides a minimum of 10 staff development days per year. GHS also funds teacher education programs and pays for outside professional development workshops one time per year per staff. Staff attends district training in STAR and CAPA training. District trainings GHS staff has attended also include preschool assessment and ESL.